

BRIAN RUNBECK

SUMMARY As an experienced professional actor with excellent communication and collaboration skills, my energetic and charismatic personality allows me to interact with people on any level. With years of proven organizational strengths, and an innate ability to stay on task, I effectively utilize my theatrical training and experience to obtain objectives, influence outcomes and build strong community.

SKILLS & ABILITIES

- Dynamic customer relationship manager
- Active listening and communication skills
- Exceptional problem solver
- Highly organized and detail oriented
- History of working in collaborative environments to obtain goals
- Proven coordination skills for multi-faceted projects
- Proven negotiation skills with clients and vendors
- Empathy for others and a willingness to work together toward the common goal

EXPERIENCE

RES, INC. – TEMPE, AZ 2004-2008 & 2012-Present

Responsible for organizing and managing large scale projects with critical, minute details

Managed and coordinated teams to problem solve efficient and effective solutions

Coordinated with counties across the US, all with absolute legal deadlines and minimum timeframes

ENVIROSELL, INC – NEW YORK, NY 2010-2012

Observed, studied, evaluated and documented human behaviors to determine buying patterns for national companies

SOUTHWEST GRAPHICS MAGAZINE – PHOENIX, AZ 1994-1997

Increased ad sales and subscriptions

Managed and maintained database of subscribers and detailed information

Managed layout and production of the Arizona Production Association Film & Video Directory

SOTHEBY'S, INC – NEW YORK, NY 1990-1993

Managed and assembled correspondence and calendars

Coordinated special events

Provided high-pressure customer service regarding high value art sales

EDUCATION **BFA IN THEATRE ARTS, UNIVERSITY OF ARIZONA | UNIVERSITY OF REDLANDS (2 YEARS)**

Acting/Directing emphasis, Dean's list and full tuition scholarship last two years, Irene Ryan Award nominee

PROFESSIONAL Appeared in over 80 professional theatrical productions (nationwide), multiple corporate industrial live performances, national and regional commercials, and MC live events and private parties.

(Separate theatrical resume and references upon request)